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21 OCT 1955

MEMORANDUM FOR: Director of Personnel

SUBJECT : Memorandum from the IG, dated 18 October
1955, subject, Staff Agents

1. Pursuant to your request dated 19 October, the following comments are forwarded with regard to subject matter:

a. Paragraph 1(a) - Although I am informed that Personnel Evaluation Reports were received on some Staff Agents under the PER program, it is understood to be correct that this particular program was not applied to SA's on a systematic basis. Since responsibility for administering SA's was assigned to the Chief, PDC, and later to the Chief, SCAPS, during this period, I am unable to advise as to why this was so. Based on my discussions with Mr. [] at the time of the [] case, it is also correct that the Fitness Report program was not applied to SA's until April 1955, on the grounds that the procedures in Regulation [] were not workable as far as SA's are concerned. The records of this office include a memorandum dated 7 February 1955 from DAD/P to Chief, SCAPS, approving an agreement between representatives of the COA/DDP and the Office of Personnel regarding Fitness Report procedures as applied to Staff Agent personnel. A copy of this memorandum is attached. As to why it was not until 7 February that this matter was resolved and not until April that the program was actually begun, I am also unable to advise. Presumably, Mr. [] then Chief, SCAPS, is better informed on this matter. In any event, you may be assured that the Fitness Report program is now being applied to Staff Agent personnel.

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b. Paragraph 1(b) - Under existing directives, responsibility for processing all Career Staff applications, including those for SA's, is assigned to the Chief, Selection Staff. However, on several occasions when the matter of applying this program was

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brought to our attention by operating components, we have brought this to the attention of that Staff, and have offered our assistance with respect to getting the program started. I believe it is appropriate for me to indicate ~~in this letter~~ that the special factors involved in the handling of SA's have, in my opinion, justified a careful, systematic approach to this problem.

c. Paragraph 1(c) - No comment.

25X1A9A 2. I have requested the Acting Chief, Plans Staff, to delay final processing of the new Fitness Report procedures for one week to afford Mr. who is now on annual leave, an opportunity to review these procedures with respect to their applicability to Staff Agent personnel. I believe this is highly desirable inasmuch as the procedures in the current regulation have been regarded as unworkable.

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Chief, Contract Personnel Division

Enclosure:

Memorandum, dated 7 February 1955,
from DAD/P to Chief, SCAPS

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